

Accounting Service Profile

HLB Mekonsult is a member of HLB International network of firms. The firm is committed to pursuing the highest levels of integrity, quality, and professionalism in delivering accounting services comprised of **periodical accounting/book keeping, preparation of books of accounts and financial statements, preparation of financial policies and procedures, etc.**

Book Keeping

We assist our clients in proper filing of accounting records and documents and ensure accurate recording of the accounting transactions on a periodical basis. We ensure that clients' accounting records are timely updated. We also ensure that necessary reconciliations are correctly done on a regular basis.

Preparation of books of accounts and financial statements

We compile the accounting records at the year end and prepare annual financial statements. We also provide support to auditors during the annual audits by ensuring that all supporting documents and financial records are made available timely when requested.

Preparation of financial policies and procedures

We prepare financial policies and procedures manual tailored to fit the needs of our clients with the purpose of enabling our clients to establish the accounting system and provide guidance on day to day activities related to the financial management of the entity.

Accounting related services

We also provide other specific accounting related service which includes accounting reviews, reconciliations, cash flow analysis, financial forecasting, budget creation, stock taking, tallying, fixed assets tracking, preparation of assets register, etc.